



Minutes – Final Term Meeting

April 2, 2025 – 5:00 pm

College Drive Campus

100 College Drive

North Bay, ON P1B 8G2

Meeting Attendance

Present

Jacob Baisley – Chair, Faculty
Gavin Park – Vice Chair, Faculty
Melissa Whalen – Recorder, Admin
Michael Johns – Admin
Sarah Moore – Admin
Jacob Ricci – Faculty
Ivjot Singh, VP of Operations
Sruti Panicker – CSC VP of Student Life
Christopher Donaldson – Faculty

Regrets

Lucie Mutch – Faculty
Vimal Savsani – Faculty
Robert Hardwick – Faculty
Connor Andrews – Support
Dig Paul Singh – Support
David Villeneuve – Faculty
Colleen Piekarski – Faculty

1.0 Call to Order – at 5:07 pm by Jacob

2.0 Approval of the Agenda - Christopher/Sarah
MOTION CARRIED

3.0 Approval of the Previous Minutes – Michael/Jacob

4.0 Update on Previous Action Items

- Confirmed the call-out for new members will be postponed until the new term.
- Mike Miscio was contacted regarding the student concern brought forward, and he confirmed that there are continued efforts to mitigate noise interruptions during construction. Parking Lot 7 will continue to experience higher volume at times; alternate parking lots are noted on parking passes.

- Connected with the President's Office to discuss options for increasing the Council's visibility. Recommendations included creating a “Meet the Council” article, promoting the council during the Spring Town Hall and including Council information in email signatures, which could also hyperlink to the Council email.

JACOB ACTION ITEM: Provided College Council logo

- Michael brought forward our discussion on the academic appeals process to the Academic Leadership Team, resulting in a positive dialogue around expectations and supports during the process.
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5.0 Report on Standing List of Issues

5.1 CSC Activity Report (Student Representative)

- The CSC has been busy with several exciting events. The Masquerade Ball is one of the highlights, and the digital magazine has recently been released. Student elections have been completed successfully. Additionally, there will be a pizza night and a paper airplane event at the Aviation campus.

5.2 Health & Safety Update

- The Health and Safety meeting is scheduled to take place within the next few weeks.
- Clarification regarding electrical updates from previous minutes: the equipment did not meet Canadore’s quality standards, so the tables will be removed and replaced.

5.3 Sustainability/Technology/Strategic Direction

- Wednesday, May 28, 2025, is the 2025 SoTL (Scholarship of Teaching and Learning) Symposium, the first annual event hosted by Canadore College's Centre of Academic Excellence and Lifelong Learning. Check out details here: [SoTL 2025 Symposium - Canadore College](#).

The council discussed internet access in computer labs in relation to academic integrity and testing, specifically the ability to disconnect student computers from the internet. Currently, no technology is available to facilitate this, but it is identified as a potential area for future development.

JACOB ACTION ITEM: Reach out to ITS to explore if this is a possibility at a low/no cost.

5.4 Supporting Students

- A student concern was submitted about construction noise at the Aviation campus, which is disrupting exams and lessons. Jacob has communicated with the student and directed them on how to provide additional feedback to the appropriate individuals.
- Held further discussion around student busing.

5.5 Supporting Employees

- Town Hall is anticipated to take place in June.

5.6 Operating Manual Review

- The group is still reviewing the operating manual for changes and aims to provide a draft within the next month for review, with further discussion planned for the new term.

6.0 New Business

- CSC membership update: Sruti Panicker - President, Madison Sutherland - Vice President of Operations and Reece Sommerfeld - Vice President of Student Life.
- Jacob and Gavin are willing to continue as Chair and Co-Chair, respectively, but want to give other members a chance to express interest in these roles. Additionally, the recorder position is available.
- Rec the Dome Event – April 9, 2025
- The annual report will be sent out for a virtual vote to the Committee. Once approved, it will be submitted to the Board of Governors.
- Looking to host a “Meet the members” event in September to increase visibility.

7.0 Adjournment at 6:10 p.m. by Jacob